



# PROMOTION CEREMONY GUIDELINES

## PERSONNEL ORDERS DIVISION INFORMATION

*Friday, April 26, 2024*

FROM: PERSONNEL ORDERS DIVISION

TO: COMMANDS CONCERNED

SUBJECT: PROMOTION CEREMONY GUIDELINES - APRIL 26, 2024

THE POLICE COMMISSIONER IS HOSTING A PROMOTION CEREMONY ON FRIDAY, APRIL 26, 2024. ACCORDINGLY, PERSONNEL BEING PROMOTED ARE DIRECTED TO REPORT AT 0730 HOURS WITH THEIR I.D. CARD TO THE POLICE ACADEMY, LOCATED AT 130-30 28TH AVENUE, FLUSHING, NY, 2<sup>ND</sup> FLOOR, GYMNASIUM. THE CEREMONY WILL COMMENCE AT 1100 HOURS.

GUESTS WILL NOT BE PERMITTED TO ENTER UNTIL 1000 HOURS AND MUST BE SEATED BY 1045 HOURS TO ENSURE THE TIMELINESS OF THE CEREMONY. ADDITIONALLY, DUE TO SEATING AVAILABILITY CONSTRAINTS, IT IS REQUESTED THAT PROMOTEEES LIMIT THE NUMBER OF GUESTS ATTENDING. CARPOOLING IS ALSO ENCOURAGED DUE TO LIMITED AVAILABLE PARKING.

PARENT COMMANDS ARE DIRECTED TO ENSURE THEIR SUBORDINATE UNITS ARE MADE AWARE OF THIS MESSAGE AS SOON AS POSSIBLE. DESK OFFICERS OR OTHER DESIGNATED PERSONNEL MONITORING DEPARTMENT EMAIL ARE DIRECTED TO DISTRIBUTE THIS MESSAGE AND ENSURE THAT PROMOTEEES ARE APPROPRIATELY NOTIFIED.

THERE WILL BE NO EXCUSALS EXCEPT FOR MEMBERS THAT ARE ON SCHEDULED ANNUAL VACATION, ON SICK REPORT, OR ASSIGNED TO M.E.L.D.

COMMANDING OFFICERS ARE DIRECTED TO NOTIFY THE UNIFORM PROMOTIONS UNIT AT (646) 610-6888 FOR ANY PROMOTEEES WHO ARE EITHER ON SICK REPORT, RESTRICTED DUTY, LIMITED CAPACITY, AUTHORIZED LEAVE, OR NOT ON FULL DUTY STATUS. IF THE OFFICE IS CLOSED, THE NOTIFICATION WILL BE MADE AT 0800 HOURS THE FOLLOWING DAY. MEMBERS OF THE SERVICE WILL STILL BE PROMOTED IF THEY ARE UNABLE TO ATTEND THE CEREMONY.

PLEASE NOTE, MEMBERS PROMOTED AS OF 1600 HOURS, APRIL 26, 2024, ARE EXCUSED FROM ALL DUTY UNTIL 0700 HOURS, APRIL 27, 2024.

NOTE: PROPER UNIFORM AND APPEARANCE WILL INCLUDE:

1. REGULATION BLACK, HIGH-GLOSS SHOES/LACE-TYPE OXFORD MUST BE WORN
2. SUMMER BLOUSE, PROPERLY FITTED
3. REGULATION EIGHT (8) POINT CAP (IN GOOD CONDITION)
4. REGULATION LONG SLEEVE SHIRT, PROPERLY FITTED
5. COMMAND INSIGNIA OR DESIGNATED RANK (COLLAR BRASS) ON THE UNIFORM SHIRT AND SUMMER BLOUSE
6. REGULATION TIE
7. REGULATION DRESS TROUSERS PROPERLY FITTED (NO DUTY TROUSERS)
8. WHITE GLOVES
9. HAIR TO BE PROPERLY CUT, TRIMMED, WORN OFF THE COLLAR AND PLACED UNDER UNIFORM CAP WITHOUT VISIBLE BULK
10. NO EARRINGS
11. NO PERSONAL ADORNMENT OR UNAUTHORIZED MODIFICATION OF UNIFORM (I.E. FRATERNAL PINS, ETC.)
12. PERSONNEL ASSIGNED TO HIGHWAY AND MOUNTED UNITS ARE PERMITTED TO WEAR BOOTS AND BRITCHES
13. NO BEARDS OR GOATEES LONGER THAN 1/2 INCH **EXCEPT** UNDER THE FOLLOWING CIRCUMSTANCES:

1. WHEN REQUIRED BECAUSE OF MEDICAL CONDITION, AND WITH THE WRITTEN APPROVAL OF THE CHIEF SURGEON.
2. WRITTEN APPROVAL OF THE DEPUTY COMMISSIONER, EQUAL EMPLOYMENT OPPORTUNITY WHEN REQUIRED BECAUSE OF RELIGIOUS ACCOMMODATION.

NOTE: CIVILIAN PERSONNEL MUST APPEAR IN APPROPRIATE BUSINESS ATTIRE:

1. JEANS ARE NOT TO BE WORN
2. I.D. CARD MUST BE WORN AND DISPLAYED ON THE OUTERMOST GARMENT

NOTE: UNIFORM FOR TRAFFIC ENFORCEMENT AGENTS WILL INCLUDE:

1. HAT - WHITE EIGHT (8) POINT (IN GOOD CONDITION)
2. SHIRT - POWDER BLUE
3. SHOES - BLACK LEATHER, PLAIN TOE, LACE-UP
4. WHITE GLOVES
5. TROUSERS - NAVY BLUE WITH 1/4" NAVY BLUE BRAID
6. TIE - NAVY BLUE (IN GOOD CONDITION)
7. JACKET - NAVY UNIFORM BLAZER (SUMMER BLOUSE) WITH TWO NYPD/TRAFFIC ROCKER PATCHES (SERVICE STRIPS ARE NOT AUTHORIZED)

IN ALL CASES, THE PROMOTEE'S APPEARANCE IS TO BE EXEMPLARY. MEMBERS OF THE SERVICE BEING PROMOTED WILL NOT CHANGE INSIGNIA OR UNIFORM OF RANK UNTIL COMPLETION OF PROMOTION CEREMONY.

NOTE: STRICT ADHERENCE TO THE UNIFORM/APPEARANCE STANDARDS LISTED ON THE UNIFORM PROMOTION CHECKLIST IS REQUIRED. ANY MEMBER IMPROPERLY GROOMED OR ATTIRED ACCORDING TO DEPARTMENT REGULATION WILL NOT BE ALLOWED TO PARTICIPATE IN THE PROMOTION CEREMONY. UNIFORM INSPECTION OF MEMBERS CONDUCTED AT THE UNIT/COMMAND LEVEL WILL BE SUBJECT TO REVIEW.

IT IS THE MEMBER'S RESPONSIBILITY TO MAINTAIN THEIR DRESS UNIFORM IN A PROPERLY FITTED, HIGH-CONDITION STATE AT ALL TIMES. ADDITIONALLY, SUPERVISORS ARE RESPONSIBLE TO ENSURE THAT A POTENTIAL PROMOTEE IS IN FULL COMPLIANCE WITH ALL APPEARANCE GUIDELINES. TO ENSURE OBSERVANCE OF UNIFORM REGULATIONS AT PROMOTION CEREMONIES, THE PROMOTEE'S CURRENT COMMANDING OFFICER/DESIGNATED SUPERVISOR WILL INSPECT PROMOTEE PRIOR TO THE PROMOTION CEREMONY. THE RESULTS OF THIS INSPECTION WILL BE RECORDED ON A "UNIFORM PROMOTION CHECKLIST". ALL UNIFORMED MEMBERS BEING PROMOTED MUST APPEAR AT PROMOTION CEREMONY WITH A COMPLETED UNIFORM PROMOTION CHECKLIST AS DESCRIBED IN THE FOLLOWING PROCEDURES:

ADMINISTRATIVE GUIDE PROCEDURES:

**304-07 PERSONAL APPEARANCE.**  
**305-01 GENERAL UNIFORM REGULATIONS.**  
**305-02 UNIFORM CLASSIFICATIONS.**  
**305-03 UNIFORMS.**  
**319-03 CIVILIAN MEMBER-UNIFORMS/EQUIPMENT.**

CIVILIAN EMPLOYEE REFERENCE MANUAL:

**CHAPTER 3 GUIDELINES FOR DRESS CODE.**

AUTHORITY: CHIEF OF PERSONNEL  
OPER: LT ZALESKI



**PROMOTION CEREMONY**  
**PERSONNEL ORDERS DIVISION INFORMATION**  
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U N I F O R M  
 P R O M O T I O N S

TO DEPUTY CHIEF:

AMIR YAKATALLY	937766	POL ACAD
STEVEN HILL	916998	TB
THOMAS J ALPS	926498	TRP BUR

TO INSPECTOR:

JOSEPH G TOMPKINS	939587	040 PCT
ERIC A ROBINSON	934118	OPS EM PREP
CARLOS A FABARA	922317	INTEL INV UNIT
AARON M KLEIN	935119	DBMS

TO DEPUTY INSPECTOR:

FLAVIO RODRIGUEZ	924407	DB TCU
ARSENIO CAMILO	938152	TD 34
MATTHEW J RIZZUTO	943742	DBQS

TO PROBATIONARY CAPTAIN:

CONOR P MCDONALD	949298	D C P I
CHRISTOPHER D CHANCE	944426	020 PCT
FRANCISCO U LOPEZ	935203	045 PCT
TIMOTHY P BROVAKOS	943025	071 PCT
JOSHUA A LOPEZ	948236	076 PCT
MALIK I HIRANI	935025	083 PCT
KENAN E AKAYDIN	946724	TD 20
JASON DIAZ	946682	LIC DIV
DANIEL P LUNNY	944753	BK SAU
BENJAMIN M BELLINGERI	934474	CAD CAS
ABDESSAMAD DIANY	938362	TB TPF
BURT H ANTOINE	939877	TB MAN TF
HANJIE LU	942084	TB MAN TF
THOMAS A REDMOND	948411	083 DET

TO LIEUTENANT COMMANDER DETECTIVE SQUAD:

TENG LUO	935217	005 DET
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## TO LIEUTENANT SPECIAL ASSIGNMENT:

LUIS A LEREBOURS	945226	EEO DIV
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## TO SERGEANT SUPERVISOR DETECTIVE SQUAD:

JASMINETTE A FULLER	948340	IAB IU 53
ANGEL L BURGOS	938131	FORCE ID
ZEFF C BLACER	941431	INT FIO PRG
DRITON GASHI	941182	INT OAS
AVION D ESPOSITO	946893	WTC CMD
GENINA K DAPOLITO	935081	IAB
JOHN J ROSA	935645	IAB
MICHAEL T SPENNATO	945442	IAB
JEYMI L MONTAS	949353	CPK DET
MATTHEW A FORTE	944569	108 DET
LAUREN G BALADAN	952440	DET BUR
NICOLE E MONACO	953127	DB FCTF
ANIBELKA PERPINAL	942871	M TRANS RB SQD
KEVIN N REYES	937364	EXROBSQ
JOSEPH M MARQUEZ	932961	MAJOR INV SQD
TONY A CHACKO	946848	BX CHILD
ANTHONY C DONATO	948904	NBBX MAJOR
ALEKSEY N SEMERGEY	944996	NBBS MAJOR
WILLIAM S HALLAHAN	953946	103 DET

## TO SERGEANT SPECIAL ASSIGNMENT:

GREGORY KNAPP	936876	PCO
MICHAEL B TANNAZZO	953466	P S B
MICHAEL A MAZALATIS	955154	CIO
KEISHA S DURRANT	943200	H&W EAU
ASAD U ANWAR	941351	TRN BUR

## TO PROBATIONARY SERGEANT:

JELANI E MILLS	949337	PCO
VINORD J ANDREW	965927	001 PCT
SEYEUNG MOY	956957	005 PCT
THOMAS J MEANEY	962607	MTS PCT
ARUNA MAHARAJ	949238	019 PCT
ALEX K KIM	967568	023 PCT
THOMAS H SJOBERG	957170	024 PCT
DANIELLE CERONETAYLOR	945575	032 PCT
CARLITO DEJESUS	958484	032 PCT
RAYMON MARTINEZ	955138	040 PCT
VINCENT A NEVLING	950943	040 PCT
HEATHER D WANAMAKER	960070	044 PCT
JULIO A TORO	965888	046 PCT
JOVAN T WILLIAMS	959372	046 PCT
DINERCY PINALES	959077	047 PCT
GABRIELA CONTRERAS	963928	049 PCT
JOSEPH P MANNI	956876	052 PCT
ANGEL ELFASSY	959615	060 PCT
PAUL N INCORVAIA	967556	060 PCT
MICHAEL J MASELLA	958888	060 PCT
ANANDA M MIRANDAMESSNER	958938	060 PCT
ROBERT EMMANUEL	967053	061 PCT
WILLIAM CHOW	953754	062 PCT
SERGIO A MARTINS	964146	063 PCT
GEORGI G OBREYKOV	956984	067 PCT
KERON K EDWARDS	958544	079 PCT
MCCARTNEY Q FORBES	966577	079 PCT
AARON L HUSBANDS	965752	079 PCT
JINNAT MIAH	956096	079 PCT

DENZEL C MORRIS	967617	083 PCT
ERIC J CARNEY	948748	084 PCT
JOHN A REID	962050	090 PCT
ERIC N KRAMER	958776	102 PCT
DAVID K KIM	959732	103 PCT
ERICA L ROSALEZ	953340	104 PCT
THOMAS C KOTARSKI	962532	105 PCT
RENE R VALDEZ	960042	107 PCT
JUSTIN A EUFEMIA	963980	108 PCT
ANGEL L GONZALEZ	955956	120 PCT
FERNANDO GUILLENMONFIL	967536	TD 1
AMANDEEP KAUR	967565	TD 3
IOANNIS LADAS	955035	TD 12
TIFFANY L DEMPSEY	963954	PSA 5
BILAL AZAD	958277	PSA 8
LIRIDON AHMEDI	956372	INT FIO PRG
PHILLIP F CHAJKOWSKI	954627	WTC CMD
KARINA CURBELO	945415	IAB
JUDY A DURAN	958536	IAB
EDWIN T AGUILAR	951481	MOUNTED
DAVID MEDRANO	937083	SRG
HASSAN JAMIL	956770	SRG 04
RICHARD C MEILINK	953094	SRG 04
EDOUARD MERANT	954128	MS TIMES SQ
STEVEN F RAMOS	956190	MS TIMES SQ
BOBBY I ARONIS	952423	PBQN CITI FLD
ANTHONY L BASORA	958293	BX SU ECT
GREGORY J LEVINE	950744	PBQS SU PST
SADIQUE COTTLEHADDAWAY	966005	BN SU CRT
NATANIEL YUSUPOV	958187	TD 01 LTP
DINO VUCETOVIC	959347	043 DET
SEAN R KELLY	959727	044 DET
KATHERINE A TORRES	959309	046 DET
JAMES E KELLEHER	959724	084 DET
SCOTT P EDWARDS	956617	100 DET
ROCIO NOLASCO	956506	M SVS
BRYAN D THOOHO	957216	M SVS
RUBEN A CESPEDES	952567	DRUG ENF TF
JESUS N RAMOS	956189	NARCBMN
WILLIAM R CROWE	965016	WARRSEC
FRANCIS P DEVLIN	952670	WARRSEC
VINCENT J PATTON	966765	WARRSEC
CARLOS J GUITIAN	948349	GVSD Z1
PETER E RAMOS	957067	GVSD Z1 VRTF
RICHARD C PODLOVITS	957965	GVSD Z2 VRTF
FRANCISCO A BARDALES	953662	NARCBMS

TO DETECTIVE FIRST GRADE:

TANYA M CARR	917386	PCO
LAKEESHA R POWELL	934075	INT DIV
KEVIN M JACKSON	923980	D C P I
ROBERT A RODRIGUEZ	929070	SCUBA UNIT
SACHA PIERRELOUIS	921681	P S B
CHRISTOPHER B SALLEY	939407	047 DET
JOHN E SCOZZAFAVA	923148	DB MNHM
RASHAN LACOSTE	935149	DB CEIS
MUNIR K ALHIDAMI	940953	WARRSEC
SEAN R WOLFENHAUT	947612	WARRSEC

TO DETECTIVE SECOND GRADE:

PATRICK A STIPO	924524	OPS EM PREP
ROSA RODRIGUEZ	949564	FAM EXEMPT
ALEX NG	935396	INT DIV
KEVIN GARCIA	951758	INT FIO PRG
KEITH DEVINE	946924	INT OAS
JENNIFER M NICALEK	945735	INT EPU

PATRICK A THOMPSON	942611	CCCS
RUSSELL THATCHER	911404	ESU
ANTHONY J AHWAL	946722	P S B
EFRAIN MORALES	939070	PBBX
DON M JOHNSON	914434	040 DET
ANTHONY T TACCETTA	959283	052 DET
FELICIA SIMON	929459	067 DET
JEANYVENS MORAND	939072	070 DET
FATON ALICKAJ	936118	DB BXHM
MATTHEW J VONDIEZELSKI	924595	DA BKLN
JANINE A RIVERA	935598	DA QNS
CRYSTAL R DOXSEE	956949	Q SVS
VAUGHAN H ETTIENNE	928258	SI OP NIGHT
DANA M GALANTE	941787	MONEY LAUND
DANIEL E GOLAT	950506	WARRSEC
JOSEPH R PARCHEN	937246	WARRSEC
CHARLES O AWANI	941374	DB GVSD
ALBERT CASTILLO	950175	DB GVSD

TO DETECTIVE INVESTIGATOR:

JOHN A VALDES	949754	INT PSS
DANI TOROSIAN	968161	INT OAS
LUKASZ SOLIS	943832	Q SVS
FRANCESCA MOSOMILLO	968023	RTCC
BRIAN P MAHON	955116	NARCBMN
MICHAEL T DESPOSITO	954726	WARRSEC
JOHN J JOYCE	961846	WARRSEC

TO DETECTIVE SPECIALIST:

MATTHEW J PANIK	961064	1ST D C
TARDASHA D CRANDELL	952621	010 PCT
JASON I MELENDEZ	953097	115 RSVLT TF
TANYA C MONROE	941246	OPS UNIT
CHRISTOPHER W SMITH	958081	CEREMONIAL
DEMETRIOUS D STARLING	942581	LIC DIV
JONATHAN J MCAULEY	953078	SCUBA UNIT
ZOJA SHALA	935729	BX CAS
TEROME S PARHAM	956152	SS DIV
JOEY HOTI	962482	PBQN SU PST
VECKASH K KHEDNA	968540	QS SU CRT

C I V I L I A N  
P R O M O T I O N S

TO NON-COMPETITIVE AGENCY ATTORNEY LEVEL IV:

JAMIE H MORAN	357216	DC DEPT ADVOCATE
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TO PROBATIONARY SUPERVISOR OF MECHANICS (MECHANICAL EQUIPMENT) LEVEL I:

STEVEN M GORDEN	368190	FLEET SERV DIV
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