

DATE: 06/23/2020
TIME: 14:14:38
SER#: 37722134

FINEST MESSAGE

Personnel Orders Division Information

FROM: PERSONNEL ORDERS DIVISION

TO: COMMANDS CONCERNED

SUBJECT: PROMOTION SWEARING-IN

THE POLICE COMMISSIONER IS HOSTING A PROMOTION SWEARING-IN ON JUNE 25, 2020 AT 1000 HOURS AT POLICE HEADQUARTERS, ONE POLICE PLAZA, AUDITORIUM. PLEASE NOTE THAT GUESTS WILL NOT BE PERMITTED TO ATTEND. THIS INCLUDES FAMILY, FRIENDS AND CO-WORKERS. IN ACCORDANCE WITH OPERATIONS ORDER 43, S.20, ALL PROMOTEEES WILL UNDERGO THERMAL TEMPERATURE SCREENING AND BE PROVIDED WITH PERSONAL PROTECTIVE EQUIPMENT UPON ENTERING AND FOLLOW SOCIAL DISTANCING.

THE FOLLOWING MEMBERS ARE TO APPEAR AT 0800 HOURS WITH THEIR I.D. CARD. UNIFORMED MEMBERS BEING SWORN-IN SHALL APPEAR IN DRESS UNIFORM WITH THEIR CURRENT INSIGNIA OF RANK. CIVILIAN MEMBERS BEING SWORN-IN SHALL APPEAR IN BUSINESS ATTIRE.

IN ADDITION, MEMBERS OF THE SERVICE THAT ARE BEING PROMOTED TO DETECTIVE INVESTIGATOR AND DETECTIVE SPECIALIST ARE TO REPORT TO POLICE HEADQUARTERS, ONE POLICE PLAZA, HUMAN RESOURCES DIVISION CLASSROOM ON THE 10TH FLOOR, AT 1430 HOURS ON JUNE 24, 2020 FOR DETECTIVES' ENDOWMENT ASSOCIATION ORIENTATION.

PARENT COMMANDS ARE DIRECTED TO ENSURE THEIR SUBORDINATE UNITS ARE MADE AWARE OF THIS MESSAGE AS SOON AS POSSIBLE. DESK OFFICERS OR OTHER DESIGNATED PERSONNEL MONITORING THE FINEST SYSTEM ARE DIRECTED TO DISTRIBUTE THIS MESSAGE AND ENSURE THE PROMOTEEES ARE APPROPRIATELY NOTIFIED.

COMMANDING OFFICERS ARE DIRECTED TO NOTIFY THE PERSONNEL ORDERS DIVISION AT (646) 610-8310 FOR ANY PROMOTEEES WHO ARE EITHER ON SICK REPORT, RESTRICTED DUTY, LIMITED CAPACITY, AUTHORIZED LEAVE, OR NOT ON FULL DUTY STATUS. IF THE OFFICE IS CLOSED, THE NOTIFICATION WILL BE MADE AT 0800 HOURS THE FOLLOWING DAY.

PLEASE NOTE, UPON COMPLETION OF THE SWEARING-IN, MEMBERS ARE

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EXCUSED FROM ALL DUTY UNTIL 0800 HOURS, JUNE 26, 2020.

COMMANDING OFFICERS ARE DIRECTED TO ENSURE THEIR MEMBERS ARE FAMILIAR WITH THE APPROPRIATE PATROL/ADMINISTRATIVE GUIDE AND CIVILIAN EMPLOYEE REFERENCE MANUAL PROCEDURES REGARDING PERSONAL APPEARANCE AND UNIFORM/CIVILIAN DRESS CODE REGULATIONS. THE RELATED PROCEDURES ARE LISTED BELOW FOR REFERENCE. THE MEMBER'S COMMANDING OFFICER OR DESIGNATED SUPERVISOR WILL INSPECT UNIFORMED MEMBERS OF THE SERVICE PRIOR, AND RECORD THE RESULTS ON A "UNIFORM PROMOTION CHECKLIST."

U N I F O R M
P R O M O T I O N S

TO LIEUTENANT SPECIAL ASSIGNMENT:

RICHARD A MANTELLINO	920550	LEG BUR
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TO SERGEANT SPECIAL ASSIGNMENT:

WILLIAM M MAHER	897928	044 PCT
HARRY J PEREZ	948402	SRG

TO PROBATIONARY SERGEANT:

JONATHAN A METELUS	950883	001 PCT
MICHAEL A MERRITT	942197	006 PCT
TAREK M KHAMIS	952927	013 PCT
ADAM C BISCHOFF	951547	023 PCT
CRAIG A DALEY	954692	033 PCT
JOHNNY E MITCHELL	945762	033 PCT
TANEEKA T ZUPIC	933845	041 PCT
EDWARD J BAUCCIO	952450	042 PCT
CALVIN S BLACK	948676	044 PCT
LAVINIA MCNAMARA	951997	045 PCT
DARREN M EARL	949536	046 PCT

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ROBERT S MUSOLINO	952041	050 PCT
ALEXANDER C DRAGON	953828	062 PCT
REGINALD GARNER	951761	063 PCT
JUN CHEN	952578	066 PCT
JORGE L SANTACRUZ	947458	072 PCT
JOHN WU	953581	072 PCT
MICHAEL S KUTNY	951892	076 PCT
LOUIS J SAGGIO	947448	100 PCT
JASON C CRAWFORD	950246	112 PCT
MARK A KISTOO	943444	113 PCT
CHRISTOPHER J HARRIS	954542	115 PCT
VINCENT P MEVO	952013	121 PCT
JIANFENG CHEN	952577	TB DT01
ARNALDO E SIMO	951259	PSA 2
GIACOMO POLLARI	946127	PSA 3
NAQSHAIB ALTAF	951498	PSA 7
MICHAEL D WHITEMAN	942701	INT CIS
CHANG H CHEN	952576	WTC CMD
CHRISTOPHER M DEBONIS	954705	C R C
CHARLES A KOSA	949881	MS CRIME ANL
EMIL TOKARSKI	945056	BN CRIME ANL
RUI T DOSSANTOS	942517	I.A.B.
CARMELA ANDERSEN	932230	MED DIV
VINCENT A GARVEY	949009	PB CAD
RUBENS THIMOTHE	939573	PROP AUTO
KAITLYN N MOONEY	950909	CD OP/U
JOANNA B BARLETTA	951523	PBMS AC
STEVEN R SINGH	946260	ESU CAN
JEFFREY S MEAGHER	951998	HARBOR
JULISSA CAMACHO	951584	SRG
JAMES A WALSH	951414	SRG 1
PAMELA LAMPON	955039	SRG 3
XHOANA TOZAJ	951350	HSG BUR
ZEESHAN MUNAWAR	948564	068 DET
SALAAH E BAYOUMI	952453	079 DET
MERIBETH ALIX	951491	MN VICE MOD
MATTHEW G DORAN	952695	QN VICE MOD
DANIELLE M MARINO	955124	C/SCENE
STEVEN J ESPOSITO	950387	NARCBSI

TO DETECTIVE FIRST GRADE:

JOSEPH A VIRUET	937694	INT PSS
HERBERT J MARTIN	919349	DB BNHM

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TO DETECTIVE SECOND GRADE:

JASON L BAKER	934445	P C O
ANTHONY BONILLA	923570	P C O
ENRIQUE A CORNIEL	928115	P AC LIT SEC
JOSEPH N METSOPULOS	937101	MC/SQD
JOHN A SANTIAGO	937488	DB MSHM
MICHAEL A GREANEY	947762	DBQS
GABRIEL M ECHEVARRIA	940119	GANG BN
RASHAN LACOSTE	935149	GANG BN

TO DETECTIVE INVESTIGATOR:

BRIAN A MCGOVERN	956078	T.A.R.U.
ERNESTO I ARICA	939881	INT CIS
CHARLANDY CHARLESCAR	932452	INT PSS
RANDAL J MCFARLAND	950861	HWY CIS
ALICIA S ARQUER	941019	DET BUR
JAMES FRASCATORE	950440	MP SQD
ROBERT P DIVERS	957551	WARRSEC
CRYSTAL J HORNE	949115	GANG BN

TO DETECTIVE SPECIALIST:

CHRISTOPHER J MCGRISKEN	950865	PBBX AC
CARLOS A HERRERA	952847	PBBN AC
JESSICA A LOPEZ	928306	SRG
SEAN C KERN	955000	SRG CAT
MARK S STEVENSON	953748	SRG CAT

C I V I L I A N
P R O M O T I O N S

TO NON-COMPETITIVE DIRECTOR OF DEPARTMENT ADVOCATE'S OFFICE (PD) LEVEL M-VII:

AMY J LITWIN	372581	DC DEPT ADVOC
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(DESIGNATED DEPUTY COMMISSIONER, DEPARTMENT ADVOCATE)

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TO PROVISIONAL ADMINISTRATIVE CONTRACT SPECIALIST LEVEL M-III:

SAMANTHA E WRIGHT 367485 DCSI DESIGN & EVAL OFFICE
(DESIGNATED EXECUTIVE DIRECTOR, DESIGN & EVALUATION OFFICE)

TO PROVISIONAL COMPUTER OPERATIONS MANAGER LEVEL M-II:

WAI-MING YU 367453 LIFE-SAFETY SYSTEMS DIV
(DESIGNATED DIRECTOR OF PUBLIC SAFETY TECHNOLOGY)

TO NON-COMPETITIVE EXECUTIVE AGENCY COUNSEL LEVEL M-III:

GREGG R TURKIN 350984 LEGAL BUREAU
(DESIGNATED DIRECTOR OF LEGAL TRAINING)

DESIGNATED SENIOR DEPUTY AGENCY CHIEF CONTRACTING OFFICER:

JORDAN L GLICKSTEIN 339187 CONTRACT ADMIN PROCURE DIV

TO PROVISIONAL ADMINISTRATIVE PROJECT MANAGER LEVEL M-II:

CLAUDIA L CASTRO 362308 CONTRACT ADMIN PROCURE DIV
(DESIGNATED DEPUTY AGENCY CHIEF CONTRACTING OFFICER)

DESIGNATED DEPUTY DIRECTOR, MANAGERIAL TIME & LEAVE AND CIVILIAN TIMEKEEPING
UNIT:

CRYSTAL J BAKER-BARNES 319012 HUMAN RESOURCES DIV

TO PROBATIONARY ADMINISTRATIVE TRAFFIC ENFORCEMENT AGENT (NON-MANAGERIAL):

JASON S JACKSON 345213 BX TRAF ENF UNIT

TO NON-COMPETITIVE AGENCY ATTORNEY LEVEL I:

GABRIELLA D TRINGALI 371320 DC TRIALS

TO PROBATIONARY PRINCIPAL POLICE COMMUNICATIONS TECHNICIAN LEVEL I:

EBONI HICKS	341692	COMM SEC
WENDY V LAMOTTE	351836	COMM SEC
ANDREA T RASCOE-STEED	345033	COMM SEC
LATOYA S SIMONS-DAVIES	348723	COMM SEC

TO PROBATIONARY SUPERVISING POLICE COMMUNICATIONS TECHNICIAN:

KERRIANN FINGALL	358813	COMM SEC
VENIECA HILLERY	358803	COMM SEC
JUSNA K KHAN	359156	COMM SEC
STEPHANIE M MALDONADO	359187	COMM SEC

TO PROBATIONARY PRINCIPAL ADMINISTRATIVE ASSOCIATE LEVEL I:

STEPHEN YUEN	352930	TD 2
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TO PROBATIONARY SENIOR POLICE ADMINISTRATIVE AIDE:

CAROL HOM	363764	010 PCT
SANDRA D DUNN	356632	079 PCT
KRYSTAL N BROWN	365167	102 PCT
KATHERINE M VILLARREAL	365183	107 PCT
KATERIN M SCHATZ	356005	PBBX
TINDAL S MILLER	352179	084 DET SQUAD
KATHARINE S DOLCE	369559	HWY UNIT 05
CAMILIA N DOLLAR	356597	PERSONNEL ORDERS DIV
MARJIA SULTANA	361750	PROP CLERK DIV

TO ADMINISTRATIVE STAFF ANALYST (NON-MANAGERIAL) II:

BRIAN J ULYSSE	353200	EEO
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TO PRINCIPAL POLICE COMMUNICATIONS TECHNICIAN LEVEL III:

MARYUM S LONG	338661	COMM DIV
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TO PRINCIPAL POLICE COMMUNICATIONS TECHNICIAN LEVEL II:

NOVELLA N GARDNER	326601	COMM SEC
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AVERY D RASCOE 339292 COMM SEC
NICOLE E WIGGINS 345026 COMM SEC

TO PRINCIPAL ADMINISTRATIVE ASSOCIATE LEVEL II:

MARCIA N EDWARD 351781 TD 20

TO NON-COMPETITIVE CRIMINALIST LEVEL IB:

ANDREW SUNG 370920 POL LAB

RELATED PROCEDURES:

PATROL GUIDE PROCEDURE: 203-07 PERFORMANCE ON DUTY-PERSONAL
APPEARANCE.
204-01 GENERAL UNIFORM REGULATIONS.
204-02 UNIFORM CLASSIFICATIONS.
204-03 UNIFORMS.

ADMINISTRATIVE GUIDE PROCEDURE: 319-20 CIVILIAN MEMBER-
UNIFORMS/EQUIPMENT.

CIVILIAN EMPLOYEE REFERENCE MANUAL: CHAPTER 3 GUIDELINES FOR DRESS CODE.

UNIFORM INSPECTION OF MEMBERS CONDUCTED AT THE UNIT/COMMAND LEVEL WILL BE
SUBJECT TO REVIEW.

PARENT COMMANDS CONCERNED MUST ACKNOWLEDGE RECEIPT OF THIS
MESSAGE VIA PER1 OR CALL 646-610-8310

PARENT COMMANDS SHALL MAKE CERTAIN THAT ALL SUBORDINATE
UNITS AFFECTED BY THIS MESSAGE ARE NOTIFIED AS SOON AS POSSIBLE.

AUTHORITY: CHIEF OF PERSONNEL
OPER: DET ANNICELLI

PER1 APRT

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